

Safety and Security

Fire

Electrical

Back

Security

Fire Safety

- If you discover a fire...
 - Shut the door
 - Call “help” – to alert the staff
 - Do not shout “FIRE”
 - Follow R.A.C.E.

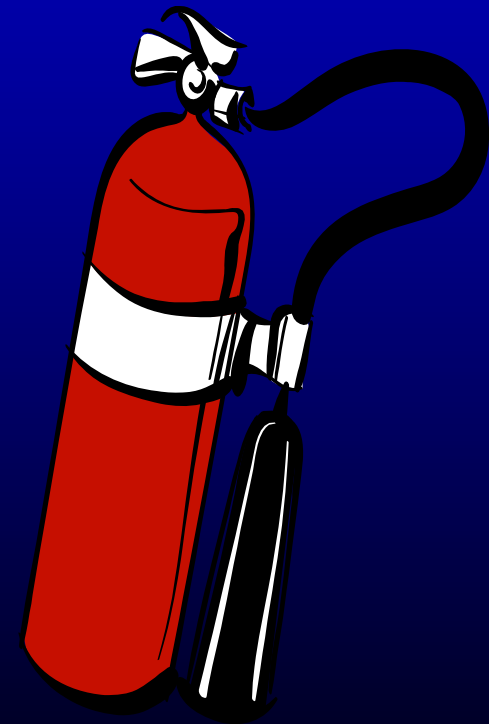


R.A.C.E.

- Rescue – Remove patients
- Alarm – Call emergency number or pull alarm box
- Contain – Close all the doors
- Extinguish/Evacuate – Touch the door – if hot DO NOT OPEN. If small – use the ABC Fire extinguisher.
 - If evacuation is necessary, you will be given directions.

Fire Extinguishers

- Class A – (“A” in a green triangle)
 - Wood, paper, rubber or plastic fires
- Class B – (“B” in a red square)
 - Gas, grease, or flammable liquids – gasoline, oil
- Class C – (“C” in a purple circle)
 - Electrical fires
- Multipurpose
 - ABC extinguishers – can be used for any type of fire



How to...

Use a Fire Extinguisher

P.A.S.S.

Pull the pin

Aim the nozzle

Squeeze the handle in 5 second bursts

Sweep the base of the fire from side to side

Compartmentalization

- Hospitals are divided into boxes within boxes to contain smoke and isolate fires.
- Fire and Smoke doors contain the fire, smoke and toxic fumes within the area.

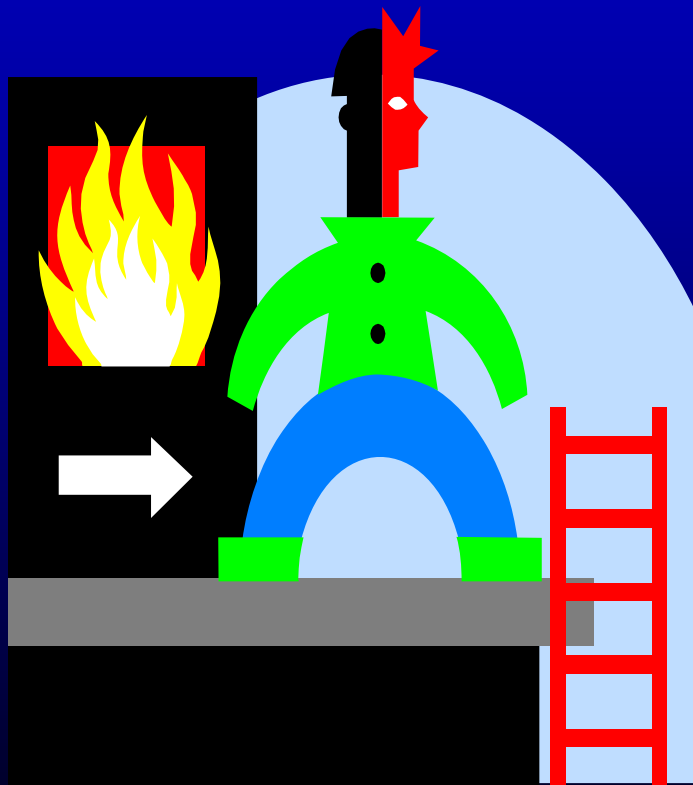
Your Role

- Keep fire exits clear
- Do not prop open automatic fire doors
- Know the fire exits
- Know where the oxygen shutoff valves are located and which rooms they supply.

Evacuation

- The administrator or designated representative determines the need for the evacuation of a department. Immediate evacuation is normally horizontal – same floor rather than another floor
- **Your role**
 - Follow instructions
 - Know where the evacuation equipment is located
 - Know how to use evacuation equipment

Fire Drills



- Fire Drills may occur at any time. Fire drills should be treated like the real thing. Follow the department fire plan from calling the code through evacuation.

Smoking Regulations

- All hospitals promote:
 - Prevention of disease
 - Promotion of good health
 - Reduction of fire safety hazards

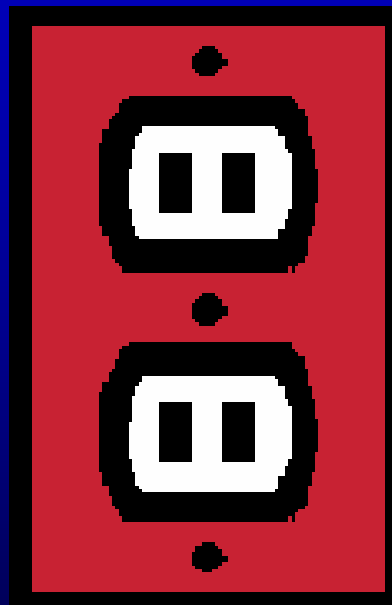


Smoking is prohibited at our health care facility.

Electrical Safety

- Inspect all electrical equipment before use.
 - Look for frayed or exposed power cords, cracked outlets or power plugs, loose fitting power plugs, and overloaded circuits.
- Take out of service any electrical equipment that appears faulty.

Red Electrical Outlets



- Red outlets are connected to the hospital emergency generator. These outlets will provide power during an outage.
- **ALWAYS** plug life support equipment into red outlets.

Electrical Safety Tips

- Do not use faulty or damaged equipment. Report malfunctions.
- Avoid the use of extension cords. Use three prong plugs.
- Do not use electrical equipment near water.
- Always plug equipment into the outlet before turning on.
- Do not allow the equipment cabinets to touch each other, the bed or the patient.
- Do not touch the patient and equipment, water pipe, or window sill at the same time.
- Do not use new equipment unless it has been checked by Biomedical Department and you have been instructed on its use.

Equipment Failure During Use

- Disconnect equipment. Do not alter any settings.
- Assess the patient for complications. Get medical assistance if required.
- Replace equipment.
- Notify the Department Manager.
- Do not remove equipment until hospital personnel investigate. If you must remove it, tag it.
- Document the malfunction on the appropriate form.
- Submit form to the Department Manager.

Back Safety

- Problems are seldom caused by a single event. Pain is not the initial indicator of a back problem. Factors that contribute:
 - Posture
 - Body mechanics
 - Living and working conditions
 - Physical fitness
- Proper diet and exercise are key.

Back Care Tips

- Plan moves
- Ask for assistance
- Maintain a wide base of support when standing and lifting
- Pivot feet, do not twist back
- Keep stomach firm when lifting
- Keep items close to body when lifting or carrying
- Lift with legs, not back



Security Tips

- Wear identification badge at all times
- Leave valuables at home
- Lock purses in locker or cabinet
- Unauthorized possession of hospital property or another person's property is grounds for revoking student privileges
- Hospital entrances are secured from entry during certain hours
- Packages coming into and out of hospital are subject to be inspected

Vehicles

- Student parking is provided at each facility.
- Hospital is not responsible for damage to vehicles in parking lot.

Leave hospital with a group of students when going into a dark parking lot or request a security escort.

Vehicle Safety Precautions

- Lock vehicle. Do not leave valuables visible on seats, dashboard, or floor.
- Keep personal identification for car and home separate.
- Park in a well-lit area.
- If you are a victim, notify the local law enforcement agency immediately.